

Ph: (808) 735-9099

e-Fax: (781) 295-3427

### **RENTAL HOUSING APPLICATION**

# Kalepa Village Phase II

Hanamaulu, HI 96766

MGMT. USE ONLY:		
Date Received	Time	-

**NOTICE:** Provide <u>ALL</u> requested information in application. <u>DO NOT LEAVE ANY BLANKS</u>. If a question or section does not apply, mark the question or section 'N/A'. Incomplete and illegible applications will be rejected. This application is subject to review, acceptance and approval by Mark Development, Inc.

HEAD OF HOUSEHOLD:			
	(Last)	(First)	(Middle Initial)
CO-HEAD OF HOUSEHOLD			
00 112/15 01 11000211015	(Last)	(First)	(Middle Initial)
Residence Address:			
Mailing Address (If Differen	nt):		
Home Ph#	Cell Ph# (Head)	Cell Ph# (	Co-Head)
Email:		Checked Free	quently: 🗆 YES 🗆 NO
Have you been displaced by	Government Action or President	Declared Disaster?   YES	NO Submit documentation.
• • •	our household require specific acc	•	•
Have you lived in a governm	ent subsidized project?   YES	П NO	
•			
	hold member has lived in:		
·	<u>_</u>		<del></del>
Have you received any kind If yes, give program and date	of rental assistance? YES s your received assistance:		
Do you currently: 🗖 Rent	or 🗖 Own		
Amount of current monthly r	ental/mortgage payment \$	No. of Bedrooms in Currer	nt Unit:
If owned, do you receive mor	nthly rental income from the property	P YES NO	
Utilities paid by you: ☐Ele	ctric □Gas □Water □Sewer □	Other:	Monthly utilities you pay \$
	_	_	_
		☐ Two Bedroom (2-5 peop	le) Three Bedroom (3-7 people)
Briefly describe your reasons	for applying:		
How did you hear about	□Newspaper □Craigslist □F	riend/Family	ist):





	HOUSEHOLD COMPOSITION							
List A	List ALL persons who will live in the unit. List the head of household first.							
	Full Name	Relationship to Head of Household	Date of Birth mm/dd/yy	Age	Social Security #	Citizen?	FULL TIME Student Include K-12, College, Technical, Trade School, etc.	
Head		Head				□Yes □No	□Yes □No	
2.						□Yes □No	□Yes □No	
3.						□Yes □No	□Yes □No	
4.						□Yes □No	□Yes □No	
5.						□Yes □No	□Yes □No	
6.						□Yes □No	□Yes □No	
7.						□Yes □No	□Yes □No	
1. H	lave there been any changes in house	hold composi	tion in the <u>l</u>	AST tv	welve months?	□ Yes □	No	
2. D	o you anticipate any changes in house	ehold compos	sition in the	<u>NEXT</u>	twelve months?	□ Yes □	No	
3. Is	there someone <u>NOT</u> listed above wh	o would norm	nally be livir	ng with	the household?	□ Yes □	No	
If '	"YES" to any of the above, explain:							
	, , , , , , , , , , , , , , , , , , , ,							





The information regarding race, ethnicity, and sex designation solicited on this application is requested in order to assure the Federal Government that the Federal laws prohibiting discrimination against tenant applications on the basis of race, color, national origin, religion, sex, familial status, age and disability are complied with. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, the owner is required to note the race, ethnicity, and sex of individual applicants on the basis of visual observation or surname.

1.	Head of Household Name: Ethnicity: (Select One)    Hispanic or Latino   Non-Hispanic or Non-Latino   Non-Hispanic or Non-Latino     Asian   Sex:   Male   Female     Native Hawaiian or Other Pacific Islander   Other     Other   Other	
2.	Household Member Name:  Race: □ American Indian or Alaska Native □ Asian □ Black or African American □ Native Hawaiian or Other Pacific Islander □ White □ Other	Ethnicity: (Select One)  Hispanic or Latino Non-Hispanic or Non-Latino  Sex: Male Female  Disabled: Yes No
3.	Household Member Name:  Race:   American Indian or Alaska Native  Asian  Black or African American  Native Hawaiian or Other Pacific Islander  White  Other	Ethnicity: (Select One)  Hispanic or Latino Non-Hispanic or Non-Latino  Sex: Male Female  Disabled: Yes No
4.	Household Member Name:  Race:   American Indian or Alaska Native  Asian  Black or African American  Native Hawaiian or Other Pacific Islander  White  Other	Ethnicity: (Select One)  Hispanic or Latino Non-Hispanic or Non-Latino  Sex: Male Female  Disabled: Yes No
5.	Household Member Name:  Race: □ American Indian or Alaska Native □ Asian □ Black or African American □ Native Hawaiian or Other Pacific Islander □ White □ Other	Ethnicity: (Select One)  Hispanic or Latino Non-Hispanic or Non-Latino  Sex: Male Female  Disabled: Yes No





The information regarding race, ethnicity, and sex designation solicited on this application is requested in order to assure the Federal Government that the Federal laws prohibiting discrimination against tenant applications on the basis of race, color, national origin, religion, sex, familial status, age and disability are complied with. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, the owner is required to note the race, ethnicity, and sex of individual applicants on the basis of visual observation or surpame

6.	Head of Household Name:	
		Ethnicity: (Select One)
	Race: □American Indian or Alaska Native	☐ Hispanic or Latino
	□Asian	☐ Non-Hispanic or Non-Latino
	☐Black or African American	
	☐Native Hawaiian or Other Pacific Islander	<b>Sex:</b> □ Male □ Female
	□White	
	□Other	<b>Disabled:</b> □ Yes □ No
7.	Household Member Name:	Ethnicity: (Select One)
	Race: □American Indian or Alaska Native	☐ Hispanic or Latino
	□Asian	☐ Non-Hispanic or Non-Latino
	□Black or African American	<b>'</b>
	☐Native Hawaiian or Other Pacific Islander	<b>Sex:</b> □ Male □ Female
	□White	
	□Other	Disabled: ☐ Yes ☐ No
l		





## **INCOME**

List **ALL** projected sources of income as requested below. If a section or item does not apply to you, mark the item or section 'N/A'. <u>DO NOT LEAVE ANYTHING BLANK</u>. Refer to the "Income Checklist" attached on back for information and details regarding income. If additional space is required, please make copies of this income section form and attach to your application.

Name	Source of Income	Gross MONTHLY			
Name:	Social Security Income	\$			
Name:	Social Security Income	\$			
Name:	SSI Benefits	\$			
Name:	SSI Benefits	\$			
Name:	Public Assistance/Welfare Benefits	\$			
Name:	Public Assistance/Welfare Benefits	\$			
Name:	Pension List Source:	\$			
Name:	Title IV/TANF	\$			
Name:	Title IV/TANF	\$			
Name:	Pension List Source:	\$			
Name:	Veteran's Benefits Claim #:	\$			
Name:	Veteran's Benefits Claim #:	\$			
Name:	Unemployment/Worker's Compensation	\$			
Name:	Unemployment/Worker's Compensation	\$			
Name:	Contributions to the Household (Monetary or not)	\$			
Name:	Full-Time Student Income (18 & Over Only)	\$			
Name:	Financial Aid - Grants & scholarships exceeding the amount of tuition may have to be included in total income	\$			
Name:	Long Term Medical Care Insurance Payments in excess of \$180/day	\$			
Name:	Scheduled Payments from Investments	\$			
Name:	Interest Income Source:	\$			
Name:	Monthly Cash Gifts Source:	\$			
Name:	Monthly Cash Gifts Source:	\$			
Name:	Other Income Source:	\$			
Name:	Other Income Source:	\$			
Name:	Other Income Source:	\$			
Name:	Employment	\$			
	Employer:				
	Address:				
	Telephone #: Supervisor:				
Name:	Employment	\$			
	Employer:	Employer:			
	Address:				
	Telephone #: Supervisor:				
Name:	Employment	\$			
	Employer:	•			
	Address:				
	Telephone #: Supervisor:				





Name:	Employment	\$	
	Employer:		
	Address:		
	Telephone #: Supervisor:		
Name:	Employment	\$	
	Employer:		
	Address:		
	Telephone #: Supervisor:		
Name:	Employment	\$	
	Employer:		
	Address:		
	Telephone #: Supervisor:		
Name:	Employment	\$	
	Employer:		
	Address:		
	Telephone #: Supervisor:		
Name:	AP		
Name.	Alimony  Are you <i>legally entitled</i> to receive alimony?	☐ YES	□NO
	If YES, list the amount you are <i>entitled</i> to receive:	\$	LI NO
	Do you receive alimony?		□NO
	If YES, list amount you <i>actually</i> receive:	\$	
Name:	Child Support	<del> </del>	
	Are you <i>legally entitled</i> to receive child support?		□NO
	If YES, list the amount you are <i>entitled</i> to receive:	\$	
	Do you receive child support?		□NO
-	If YES, list amount you <i>actually</i> receive:	\$	
> TOTAL GROSS ANNUA	AL INCOME (Based on the monthly amounts listed above x 12)	\$	
1) Do you anticipate ANY	changes in this income in the <u>NEXT</u> twelve months?	☐ Yes	□No
2) Is any mambar of the h	ousehold <i>legally entitled</i> to receive income assistance?		
•	ly receiving income assistance?	☐ Yes	□ No
•	ne household currently or anticipates receiving receive monetary or not) from someone who is <u>NOT</u> a member	☐ Yes	□No
If "YES" to any of the abo	ove. explain:		
,			





#### **ASSETS** List ALL household assets (excluding personal property) as requested below. If a section or item does not apply to you, mark the item or section 'N/A'. DO NOT LEAVE ANYTHING BLANK. Refer to the "Asset Checklist" attached on back for information and details on additional space is required, make copies of this asset section & attach it. Name: \$ **Cash on Hand** \$ Cash on Hand Name: \$ **Cash on Hand** Name: \$ Cash on Hand Name: **Checking Accounts Balance** \$ Name: Acct # Bank/Branch: **Savings Accounts Balance** Name: Bank/Branch: Acct # \$ Name: Acct # Bank/Branch: \$ Name: Acct # Bank/Branch: \$ Name: Acct # Bank/Branch: Ś Name: Bank/Branch: Acct # **Certificate of Deposit** Cash Value \$ Bank/Branch: Acct # \$ Name: Acct # Bank/Branch: \$ Name: Bank/Branch: Acct # **Savings Bonds Cash Value** \$ Name: Bond # Bank/Branch: Ś Name: Bond # Bank/Branch: Life Insurance **Cash Value** \$ Name: Policy # Institution: \$ Name: Policy # Institution: \$ Name: Policy # Institution: 401(k)/401(b) **Cash Value** Ś Name: Acct # Fund Manager: \$ Name: Acct # Fund Manager: \$ Name: Acct # Fund Manager: **IRA/Retirement Cash Value** \$ Name: Acct # Fund Manager: Name: Acct # Fund Manager: **Trust Account Cash Value** \$ Name: Acct # Fund Manager: Ś Name: Acct # Fund Manager:





Mutual Funds				Cash Value	
Name:	Symbol:	# of Shares:	Interest/Dividends: \$	\$	
Name:	Symbol:	# of Shares:	Interest/Dividends: \$	\$	
Stocks				Cash Value	
Name:	Symbol:	# of Shares:	Interest/Dividends: \$	\$	
Name:	Symbol:	# of Shares:	Interest/Dividends: \$	\$	
Bonds				Cash Value	
Name:	Symbol:	# of Shares:	Interest/Dividends: \$	\$	
Name:	Symbol:	# of Shares:	Interest/Dividends: \$	\$	
Investment Property			Appraised Valu	ue: \$	
Does any household memb	er own any Re	eal Estate property? If	YES, answer questions below.	☐ Yes ☐ No	
Type of Property:					
Location of Property:					
			Appraised Market Value:	>	
		Mortgage or	outstanding loans balance:	<b>&gt;</b>	
Door any mambay of the he	augahald haya	an accat/s) assumed is in	athereith a norsen who is NOT		
a member of the household		• •	ntly with a person who is <u>NOT</u> n below:	☐ Yes ☐ No	
Do they have access to the	ne asset(s)? $\square$	Yes □ No			
Have you sold/disposed of	any <i>nronerty</i> i	n the last 2 years? If V	YES answer the following:	☐ Yes ☐ No	
Type of Property:	any <u>property</u> i	The last 2 years. If T	25, unswer the jonowing.		
Market Value when sold/	disposed:			\$	
Date of transaction:		Amount sold/dispo	osed for:	\$	
Have you disposed of any <u>C</u> relatives, set up Irrevocable		•	•	☐ Yes ☐ No	
Describe the asset:					
Date of disposition: Amount disposed:					
Do you have any other asset If "YES" list: below.	ets <i>NOT</i> listed a	above (excluding perso	onal property)?	☐ Yes ☐ No	
				\$	
				\$	
				\$	





		STUDE	NT STATUS		
Will <u>ALL</u> of the persons in the househ <u>OR</u> plan to be in the <i>NEXT</i> calendar ye <i>College, University, Technical, Mecha</i>	ear at an educ	cational inst	titution with regular f		
Answer the following ONLY if you a	nswered YES t	to the ques	tion above:		
Are any full-time students(s) ma Are any student(s) enrolled in a Job Training Partnership Act?. Are any full-time student(s) a TA Are any full-time student(s) a sir dependent on another's tax re	job-training p  .NF or Title IV ngle parent liv eturn and who	rogram rec recipient?. ing with his ose childrer	eiving assistance und  s/her minor child who n are not dependents	er the is not a of anyone	□ Yes □ No □ Yes □ No
outside the household, other Is any student a person who was	•				Yes ⊔ No
foster care program (under Pa			·		□ Yes □ No
1 0 1					
	<u>ST</u>	UDENT I	NFORMATION		
List information for	household m	embers that	t are <b>Full-Time Stude</b> i	nts ONLY - Age 18 or C	Older
Name:		Semester	Start Date:	Semester End	l Date:
Institution:					
Name:		Semester	Start Date:	Semester End	l Date:
Institution:					
Name: Semester S		Start Date:	rt Date: Semester End Date:		
Institution:					
	N40	NTLIVA	MEDICAL EXPENSE	-c	
Do you pay for out-of-pocket me expenses of ALL persons who will live	edical expen	ses? 🗆	YES □ NO If "YI	<del></del> <u>ES</u> ", list ESTIMATED m	nonthly medical
	T		Health	outside agency.	T
Name of Household Member	Med	icare	Health		Other Medical
		icare	Insurance	Prescriptions	Other Medical Expenses
	\$	icare	Insurance \$	Prescriptions \$	
		icare		•	Expenses
	\$	lcare	\$	\$	Expenses \$
	\$ \$	icare	\$ \$	\$	Expenses \$ \$
	\$ \$		\$ \$	\$	Expenses \$ \$
Do you pay for child care expens member's Schooling/Employment/S	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	CHILD (	\$ \$ \$ CARE EXPENSES  If "YES", list child c	\$ \$ \$ are incurred due to a	\$ \$ \$ \$ adult household
	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	CHILD (S	\$ \$ \$ CARE EXPENSES  If "YES", list child complete for CHIL	\$ \$ \$ are incurred due to a	\$ \$ \$ n adult household YOUNGER ONLY
member's Schooling/Employment/S	\$ \$ \$ ses? □ YES	CHILD (S	\$ \$ \$ CARE EXPENSES  If "YES", list child complete for CHIL	\$ \$ \$ are incurred due to an DREN 12 YEARS AND	\$ \$ \$ n adult household YOUNGER ONLY
member's Schooling/Employment/S	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	CHILD (S	\$ \$ \$ CARE EXPENSES  If "YES", list child complete for CHIL	\$ \$ \$ are incurred due to an DREN 12 YEARS AND	\$ \$ \$ n adult household YOUNGER ONLY
member's Schooling/Employment/S	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	CHILD (S	\$ \$ \$ CARE EXPENSES  If "YES", list child complete for CHIL	\$ \$ \$ are incurred due to an DREN 12 YEARS AND	\$ \$ \$ n adult household YOUNGER ONLY





ADDITIONAL INFORMATION	
Are you or any member of your household currently using an illegal substance?	☐ Yes ☐ No
Have you or any member of your household ever been convicted of a felony?	☐ Yes ☐ No
Do you or any member of your household smoke tobacco or any other plant material?	☐ Yes ☐ No
Have you or any member of your household ever been arrested, convicted or a deferred acceptance of a plea that has been granted for drug offenses?  If <u>YES</u> , have you or any member of your household successfully completed a drug rehabilitation program?   PYES  NO	☐ Yes ☐ No
Have you or any member of your household ever been arrested, convicted or a deferred acceptance of a plea that has been granted for any criminal activity or crime(s) of violence, or property theft offenses, or firearm offenses (excluding traffic violations)?	☐ Yes ☐ No
Have you or any member of your household ever been arrested, convicted or a deferred acceptance of a plea has been granted for manufacturing or producing methamphetamine?	☐ Yes ☐ No
Are you or any member of your household subject to a lifetime registration requirement under a state sex offender registration program?	☐ Yes ☐ No
Have you or any member of your household ever filed for bankruptcy?	☐ Yes ☐ No
If "YES" to any of the above, provide name(s) of household members involved, date(s) of incident and mitigating circumstances/explanations on the "Explanation Sheet" on the next page.  Explanation Sheet:	ts, and details
Name of Household Member(s):	
Date of incident(s):	
Details, mitigating circumstances and explanations below:	





LANDLORD REFERENCES			
	IOUS landlords for the <u>PAST 5 YEARS</u> . ***If you are/were living with family or friends, person you lived with and/or paid rent to.		
	Name:		
	Address:		
CURRENT LANDLORD	Phone:		
	Email/Fax:		
	Dates of Tenancy:		
	Name:		
	Address:		
PREVIOUS LANDLORD	Phone:		
	Email/Fax:		
	Dates of Tenancy:		
	Name:		
	Address:		
PREVIOUS LANDLORD	Phone:		
	Email/Fax:		
	Dates of Tenancy:		

PERSONAL REFERENCES				
Name of Reference	Address	Relationship	Phone Number	

#### **VEHICLE INFORMATION** List cars, trucks, or other vehicles that you operate and maintain. All vehicles must have current vehicle registration, safety check and insurance. Only vehicles that fit in parking space will be allowed. Vehicle 1 Vehicle 2 Type of Vehicle: Type of Vehicle: Year/Make/Model: Year/Make/Model: License Plate #: Color: License Plate #: Color: Insurance Carrier: Insurance Carrier: Owner: Owner:

# **ACKNOWLEDGEMENT, CERTIFICATION AND SIGNATURE LINES ON NEXT PAGE**





CERTIFICATION: I/We hereby certify that I/we do/will NOT maintain a separate subsidized rental unit in another location. I/We further certify that this will be my/our primary residence. I/We understand I/we must pay a security deposit for this unit prior to occupancy. I/We understand that my/our eligibility for housing will be based on applicable income limits and by the Tenant Selection Criteria for this specific project as established by Mark Development, Inc. I/We certify that all information in this application is true to the best of my/our knowledge and I/we understand that false statements or information are punishable by law and will lead to cancellation of this application or termination of tenancy after occupancy. I/We hereby authorize Mark Development, Inc. to verify any information contained in the rental application at any time, including but not limited to, verification of residency, employment, income, assets and landlord references. I/We understand that this verification process may include obtaining performance/credit reports from various consumer reporting agencies and specifically authorizes Mark Development, Inc. to obtain such reports as allowed by the Fair Credit Reporting Act and any information related to criminal activities.. This is for preliminary screening use only and does not obligate Mark Development, Inc. to execute a rental agreement or deliver possession of the premises.

<u>ACKNOWLEDGMENT:</u> My initial below acknowledges that I am aware and understand that a copy of the current Tenant Selection Plan is readily available for my review at <a href="https://www.mdihawaii.com/tsp">www.mdihawaii.com/tsp</a> and/or a copy may be provided to me at any time, per my request. I certify that I have read, understand and accept the current Tenant Selection Plan.

INITIAL:	(Head of Household)
All adult applicants 18 years and older and emancipated a	pplicants under the age of 18 must sign application.
Head	Date
Co-Head	Date
Adult over 18 yrs.	

Please be advised that if you knowingly give the managing agent false information regarding income or other factors considered in determining your eligibility and rent, you could become subject to penalties available under Federal law. Those penalties include fines up to \$10,000.00 and imprisonment for up to five years.





#### **INCOME CHECKLIST**

It is important that you include all income that each member of your household expects to receive in the next 12 months. The following is a list of items the government counts as income in determining eligibility for federal housing assistance. Please review the following checklist to be sure you provided all of your current and anticipated income.

1. Employment Income This does not include employment income of children younger than 18 or live-in aides:

Wages Bonuses Salaries

Overtime Pay Fees Commissions Full-Time Student Income (18 & Over Only)

Any other amounts adult household members earn from working for other people or from their own business.

2. Benefit Payments This includes lump-sum payments received because of delays in processing benefits, but not lump-sum payments of Social Security

or Supplemental Security Income [SSI]:

Social Security **Annuities Insurance Policy Payments** Worker's Compensation Pensions Disability Pay or Benefits **Retirement Fund Benefits** 

**Unemployment Benefits Death Benefits** Severance Pay Veteran's Benefits

Title IV/TANF

Any other benefit payments (e.g. veterans, disability, black lung sick benefits, dependent indemnity compensation)

- 3. Welfare Assistance This includes lump-sum payments received because of delays in processing benefits, but not grants or other amounts received specifically for medical expenses or care and equipment for a disable person.
- 4. Alimony and/or child support This includes adoption assistance payments.
- 5. Interest, dividends, and other income from household assets: Interest from bank accounts or bonds, Dividends from stocks or mutual funds, Income distributed from trust funds, Money from renting household assets, Any other interest, dividends, or rent, including children's unearned income)
- 6. Lottery winnings paid in periodic payments
- 7. Money or gifts regularly given by persons not living in the unit This includes rent or utility payments regularly paid by someone on behalf of the household, but doesn't include recurring amounts paid directly to a child care provider, gifts of groceries, utility rebates paid to senior citizens, payments received for the care of foster children, or gifts received on a nonrecurring basis.
- 8. Any other sources of income

### **ASSET CHECKLIST**

It is important that you include all Assets owned by each member of your household. The following is a list of items the government counts as assets in determining eligibility for federal housing assistance. Please review the following checklist to be sure you provided all of your current assets.

- 1. Cash held in savings and checking account, pre-paid debit cards, safe deposit boxes, homes, etc.
- 2. Revocable Trusts
- 3. Equity in Rental Property or other Capital investment
- 4. Stocks, Bonds, Mutual Funds, Treasury Bills, Certificates of Deposit, Money Market Accounts
- **Individual Retirement and Keogh Accounts**
- 6. Retirement and Pension Fund (amount that can be withdrawn less penalties and costs while employed without retiring or terminating employment)
- 7. Cash Value of Life Insurance Policies (surrender value before death of a whole life/universal life policy)
- 8. Personal Property held as Investments
- **Lump sum receipts or one-time receipts** (inheritance; capital gains; on-time lottery winnings; victim's restitution; insurance settlements and claims; and other amounts not intended as periodic payments)
- 10. Mortgage or Deed of Trust held by household member



